

IONIA COUNTY ROAD COMMISSION  
BOARD POLICY

Policy Number MNT 1-95  
Date Adopted March 7, 1995  
Date Effective March 7, 1995  
Date Updated December 24, 1998

REQUESTS FOR TREE REMOVAL FROM RIGHT-OF-WAY

Permits are necessary for all work to be accomplished within the road right-of-way as per the Commission's permit policy. There is no fee for a permit to remove trees from the right-of-way; however the property owner must apply for and be issued a permit for this activity. A contractor, working for the property owner, may apply for the permit.

The Ionia County Road Commission will remove trees from the road right-of-way under certain conditions as resources permit. When the Road Commission determines that a tree or hanging limb presents a danger to the traveling public; we will cut the tree or limb as soon as possible.

Residents may request that the Road Commission cut a tree on their property within the road right-of-way. If the Road Commission determines there is a danger to the traveling public, the tree will be cut as soon as possible. Otherwise, the request will be handled on a first-come, first-serve basis as resources permit. This type of tree removal will generally be done during the months of November through February each year. If there are buildings, utilities, or other obstructions close to the tree to be taken down that may be considered a problem for the Road Commission, the property owner will have to hire a contractor to do the work. If the work does need to be hired out, the property owner and /or contractor must fill out a no charge permit with the Road Commission.

All trees and/or limbs taken down by act of nature, wind, ice, etc., or by Road Commission work forces will be set back from the roadway. The property owner is responsible for the cleanup of all limbs, trunks, etc. Clean up must be completed within 90 days after the tree is taken down.

Residents who would like to request a tree be cut must complete the form "Agreement for Removal of Trees from the Right-of-Way", which is attached to this policy.

**AGREEMENT FOR REMOVAL OF TREES FROM R.O.W.**

It is understood and agreed that the undersigned will dispose of all limbs, trunk, etc. of all trees located on the roadside adjacent to his property. Trees will be cut as close to the ground as possible. Trees must be marked with red colored paint for easy identification. Trees may be dropped at the Road Commissions discretion throughout the year.

**Note:** If power lines are involved, we may be unable to perform the work. The property owner should notify their utility company.

**The property owner must mark trees with red colored paint for easy identification.**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Between:** \_\_\_\_\_ **Rd. &** \_\_\_\_\_ **Rd.**

**Township:** \_\_\_\_\_ **Phone #:** \_\_\_\_\_

**# of Trees:** \_\_\_\_\_ **Approx. size of trees:** \_\_\_\_\_

\_\_\_\_\_  
**Property Owner's Signature (required)** **Date**

**Comments:** \_\_\_\_\_

\*\*\*\*\*

**ICRC USE ONLY**

**Completed by:** \_\_\_\_\_ **Date:** \_\_\_\_\_

	<b>Trees Checked</b>
	<b>Trees Marked</b>
	<b>Property Owner Contacted</b>
	<b>Trees Done</b>