

**MEETING  
IONIA COUNTY ROAD COMMISSION  
APRIL 11, 2018**

Meeting was called to order by Chairman Chuck Minkley at 7:00 p.m.

Members present - Albert Almy, Robert Dunton, Chuck Minkley, Karen Bota and Ken Gasper

Others present – Pat Raimer, Scott Wirtz, Dorothy Pohl, Howard White and Patty Loosemore

The Pledge of Allegiance was recited by those present.

Additions, Deletions & Corrections to Agenda: None. Motion by Karen Bota and seconded by Albert Almy to approve the agenda as presented. Motion carried.

CITIZEN REQUEST: Pat Raimer, of the Boston Township-Saranac Historical Society inquired about having a portion of Grand River Ave (Old 16) named after Allan M. Williams.

The Chairman asked if the minutes of the March 16, 2018 Board Meeting that were sent electronically and distributed at the meeting were correct. Motion by Ken Gasper and seconded by Karen Bota to approve the minutes of the March 16, 2018 meeting. Motion carried.

The following vouchers were presented:

- a.) 11489 – Payroll - \$ 76,240.03
- b.) 11490 – Payables - \$450,727.64
- c.) 11491 - Payroll - \$ 82,556.88
- d.) 11492 – Payables - \$ 96,844.19

Motion by Robert Dunton and seconded by Karen Bota to approve the vouchers for payment. Motion carried.

The Board reviewed and discussed the 2018 HMA bid tabulations for county wide local, primary, and state trunk line paved roads. A motion was made by Karen Bota and seconded by Ken Gasper to approve Michigan Paving as the primary contractor for the 2018 County HMA Paving Contract and as the primary contractor for the state trunk line HMA Paving Contract, being the low bidder. Motion carried.

The Board reviewed and discussed the I-96 Hot Mastic Asphalt Repairs bid tabulations. Motion by Albert Almy and seconded by Robert Dunton to approve the bid award to low bidder Scodeller Construction, Inc, subject to MDOT approval. Motion carried.

**RESOLUTION TO AUTHORIZE SIGNING CONTRACT**

Commissioner Ken Gasper moved the adoption of the following resolution:

WHEREAS, the Michigan Department of Transportation wishes to enter into a contract

agreement with the Ionia County Road Commission to accomplish the following project:

PART A – STL 34141; JOB #129672A; 1800(508); FEDERAL AND STATE PARTICIPATION

Preventive maintenance work along various federal-aid routes countywide; including crack sealing, hot mix asphalt surfacing at select locations, chip sealing, fog sealing, and maintaining traffic work; and all together with necessary related work.

PART B-STUL 34445; JOB #132293A; 1800(492); FEDERAL PARTICIPATION

Preventative maintenance work along East Main Street, Beardsley Road, Riverside Drive, Highway M-66, Kelsey Highway, and Tuttle Road; including crack sealing, hot mix asphalt surfacing at select locations, chip sealing, fog sealing, and maintaining traffic work; and all together with necessary related work.

NOW, THEREFORE, BE IT RESOLVED, that Chuck Minkley, Chairperson and Dorothy G. Pohl, Managing Director/Clerk shall be authorized to sign the agreement for the Ionia County Road Commission.

BE IT FURTHER RESOLVED, that true copies of this resolution will be sent to the Michigan Department of Transportation.

The motion was supported by Commissioner Albert Almy and carried on a voice vote.

RESOLUTION DECLARED ADOPTED.

The Board reviewed and discussed the December 2017 (Final) Monthly Statements. Motion by Albert Almy and seconded by Ken Gasper to accept and place on file the December 2017 (Final) Financial Statements. Motion carried.

RESOLUTION RE: BALLOT PROPOSAL FOR VOTED TAX LEVY FOR COUNTY ROAD AND BRIDGE PURPOSES

The following preamble and resolution were offered by Robert Dunton and supported by Albert Almy.

WHEREAS, county highways, roads, streets and bridges in the County of Ionia (the “County”) are in need of significant maintenance and repair; and

WHEREAS, there is no assurance that additional state and federal monies will be available to fund the cost of said needed improvements in the County; and

WHEREAS, it is appropriate to consider a voted millage increase to produce the revenue needed to perform the necessary maintenance and repair of county highways, roads, streets and bridges; and

WHEREAS, it is in the best interest of the citizens of the County that a ballot proposal be submitted to the registered electors of the County in accordance with law to provide for the following (the “Proposed Tax Levy”):

A one mill tax increase for six years for county primary paved road, street and bridge purposes within Ionia County.

NOW THEREFORE BE IT HEREBY RESOLVED:

1. The Proposed Tax Levy is hereby formally endorsed by the Board of County Road Commissioners.
2. The County Board of Commissioners is hereby requested to consider a resolution to submit the Proposed Tax Levy to the electorate of the County at the August 7, 2018 primary election.
3. The Secretary is hereby authorized and directed to deliver a certified copy of this resolution to the County Clerk.
4. All resolutions and parts of resolutions in conflict herewith shall be and the same are hereby rescinded.

ROLL CALL VOTE: YEAS: Gasper, Dunton, Almy, Bota, Minkley

NAYES: None:

ABSENT: None

RESOLUTION DECLARED ADOPTED.

The Board received a copy of revised Policy HR 99-1, Final Payments to Employees at termination. The Policy is being posted for review/comment.

The Managing Director updated the Board on the upcoming 7-County Council Meeting on April 18, 2018, the open work orders report and the open accounts payable report. An update on status of engineering projects was provided.

The Business Manager updated the Board on recent and upcoming hiring.

The County Road Superintendent updated the Board on the winter maintenance season, stockpiling of salt for next year, the flood in February 2018, tree projects and drainage projects being done to get ready for the engineering projects and township contracts.

The date and time for the next regular meeting will be Wednesday, April 25, 2018 at 9:00 a.m. Motion by Karen Bota and seconded by Albert Almy to adjourn the meeting at 8:16 p.m. Motion carried.

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Chuck Minkley, Chairman

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Dorothy G. Pohl, Clerk

**MEETING  
IONIA COUNTY ROAD COMMISSION  
APRIL 25, 2018**

Meeting was called to order by Chairman Chuck Minkley at 9:00 a.m.

Members present - Albert Almy, Robert Dunton, Chuck Minkley, Karen Bota and Ken Gasper

Others present – Scott Wirtz, Dorothy Pohl, and Paul Spitzley

The Pledge of Allegiance was recited by those present.

Additions, Deletions & Corrections to Agenda: Remove Item 7d) 2017 Act 51 Annual Financial Report and Add new Item 7d) MDOT Signature Resolution-Whites Bridge and Item 7e) Bid Extension – Street Sweeping. Motion by Ken Gasper and seconded by Karen Bota to approve the revised agenda. Motion carried.

CITIZEN REQUEST: None.

The Chairman asked if the minutes of the April 11, 2018 Board Meeting that were sent electronically and distributed at the meeting were correct. Motion by Karen Bota and seconded by Ken Gasper to approve the minutes of the April 11, 2018 meeting. Motion carried.

The following vouchers were presented:

- a.) 11493 – Payroll - \$ 79,157.41
- b.) 11494 – Payables - \$375,457.99

Motion by Karen Bota and seconded by Robert Dunton to approve the vouchers for payment. Motion carried.

**RESOLUTION OF SUPPORT**  
**LOCAL BRIDGE PROGRAM APPLICATIONS**

Commissioner Karen Bota moved the adoption of the following resolution:

Replacement and Preventative Maintenance of Bridges in Ionia County

**WHEREAS**, there are bridges in Ionia County that are in need of repairs beyond that of general maintenance. Three of which are applicable for federal and state funds through the Local Bridge Program; and

**WHEREAS**, these three bridges are as follows:

<u>Road</u>	<u>Crossing</u>	<u>Treatment</u>	<u>Township</u>
Bell Rd	Duck Creek	Replacement	Campbell
Cutler Rd	Looking Glass River	Replacement	Portland/Danby
Nickle Plate Rd	Prairie Creek	Preventative Maintenance	Ionia

**WHEREAS**, if no repairs are performed these bridges will deteriorate faster and eventually impair the movement of the general traffic, and the accomplishment of agricultural and other commercial activities; and

**WHEREAS**, Road Commission staff has prepared applications for Local Bridge Program Funds for these structures; and

**WHEREAS**, the bridges' respective townships are willing to participate in the local matching construction funds necessary for the project as well as the preliminary engineering and construction engineering if awarded; and

**WHEREAS**, this Board has considered the applications for Local Bridge Program Funds and authorizes the submission of the applications for the Local Bridge Program Funds for 2021.

**NOW, THEREFORE, BE IT RESOLVED** that the Road Commission for Ionia County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide, along with the bridges' respective townships, the necessary local funds for these projects if awarded.

The motion was supported by Commissioner Ken Gasper and carried on a voice vote.

RESOLUTION DECLARED ADOPTED.

### **RESOLUTION TO AUTHORIZE SIGNING CONTRACT**

Commissioner Ken Gasper moved the adoption of the following resolution:

WHEREAS, the Michigan Department of Transportation wishes to enter into a contract agreement with the Ionia County Road Commission to accomplish the following project:

The removal and replacement of the structure #4037 which carries Hastings Road over Duck Creek, Sections 29 & 30, T05N, R08W, Campbell Township, Ionia County, Michigan; the reconstruction of the approaches to the structure for approximately 226 feet southerly and 426 feet northerly of the structure; and all together with necessary related work.

NOW, THEREFORE, BE IT RESOLVED, that Chuck Minkley, Chairperson and Dorothy G. Pohl, Managing Director/Clerk shall be authorized to sign the agreement for the Ionia County Road Commission.

BE IT FURTHER RESOLVED, that true copies of this resolution will be sent to the Michigan Department of Transportation.

The motion was supported by Commissioner Robert Dunton and carried on a voice vote.

RESOLUTION DECLARED ADOPTED.

The Board reviewed and discussed the March 2018 Monthly Financial Statements. Motion by Karen Bota and seconded by Ken Gasper to accept the statements and place them on file. Motion carried.

**RESOLUTION TO AUTHORIZE SIGNING CONTRACT**

Commissioner Ken Gasper moved the adoption of the following resolution:

WHEREAS, the Michigan Department of Transportation wishes to enter into a contract agreement with the Ionia County Road Commission to accomplish the following project:

Rehabilitation work for structure #4039 which carries Whites Bridge Road over the Flat River, Section 7, T08N, R08W, Keene Township, Ionia County, Michigan; including timber covered bridge construction on existing abutments and maintaining traffic work; and all together with necessary related work.

NOW, THEREFORE, BE IT RESOLVED, that Chuck Minkley, Chairperson and Dorothy G. Pohl, Managing Director/Clerk shall be authorized to sign the agreement for the Ionia County Road Commission.

BE IT FURTHER RESOLVED, that true copies of this resolution will be sent to the Michigan Department of Transportation.

The motion was supported by Commissioner Karen Bota and carried on a voice vote.

RESOLUTION DECLARED ADOPTED.

The Board reviewed and discussed the bid extension for 2018 Street Sweeping based on the 2017 bid prices. Motion by Robert Dunton and seconded by Karen Bota to approve the bid extension for Street Sweeping for 2018 based on the 2017 bid. Motion carried.

The Board received a copy of revised Policy 55 (HR 99-1), Final Payments to Employees at termination. No comments or suggestions were received for further changes. Motion by Albert Almy and seconded by Ken Gasper to approve new Policy 55 – Final Payments to Employees at Termination. Motion carried.

The Managing Director updated the Board on the February 2018 MTF charts; 4-25 Open Accounts Payable and 4-25 Open Work Order reports; results of recent chainsaw sales and discussed ballot language and local unit meeting schedules. The Board needs to meet with our attorney and insurance pool administrator to discuss claims. Motion by Karen Bota and seconded by Ken Gasper to schedule a special meeting (closed session) for Monday, April 30, 2018 at 9:00 a.m. to meet with them. Motion carried.

The County Highway Engineer updated the Board on permit activity and early project activity and noted that our employees were very busy getting many of the roads ready for project activity this year.

The date and time for the next regular meeting will be Wednesday, May 9, 2018 at 9:00 a.m.  
Motion by Robert Dunton and seconded by Ken Gasper to adjourn the meeting at 11:04 a.m.  
Motion carried.

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Chuck Minkley, Chairman

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Dorothy G. Pohl, Clerk

**SPECIAL MEETING  
IONIA COUNTY ROAD COMMISSION  
APRIL 30, 2018**

A Special Meeting to discuss pending litigation with our Attorney was called to order by Chairman Chuck Minkley at 9:00 a.m.

Members present - Albert Almy, Robert Dunton, Chuck Minkley, Karen Bota and Ken Gasper

Others present –Gayle Cummings, Tom Derderian, Dorothy Pohl, Paul Spitzley and Patty Loosemore

The Pledge of Allegiance was recited by those present.

Additions, Deletions & Corrections to Agenda: None. Motion by Ken Gasper and seconded by Albert Almy to approve the agenda as presented. Motion carried.

CITIZEN REQUEST: None.

The Managing Director briefed the board on the status of the ACT 51 Report, the Dead deer contract and information obtained regarding designating of county roads.

Attorney, Tom Derderian requested a closed session to discuss pending litigation.

Motion by Albert Almy and seconded by Robert Dunton to go into closed session at 9:06 a.m. to discuss pending litigation. Motion carried on a roll call vote.

Yeas, Gasper, Dunton, Almy, Bota, Minkley

Nays, None

Absent, None

Motion by Ken Gasper and seconded by Albert Almy to return to open session at 9:54 a.m. Motion carried.

Motion by Albert Almy and seconded by Karen Bota to approve a settlement agreement and release in the lawsuit between Ionia County Road Commission and Swindell. This also authorizes the Attorney for the Ionia County Road Commission to sign a settlement agreement on their behalf.

Motion carried on a roll call vote.

Yeas, Dunton, Almy, Bota, Minkley, Gasper

Nays, None

Absent, None

The date and time for the next regular meeting will be Wednesday, May 9, 2018 at 9:00 a.m.

Motion by Ken Gasper and seconded by Karen Bota to adjourn the meeting at 10:03 a.m.

Motion carried.

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Chuck Minkley, Chairman

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Dorothy G. Pohl, Clerk

**MEETING  
IONIA COUNTY ROAD COMMISSION  
MAY 9, 2018**

Meeting was called to order by Chairman Chuck Minkley at 9:00 a.m.

Members present - Albert Almy, Robert Dunton, Chuck Minkley, and Ken Gasper

Members absent - Karen Bota

Others present – Scott Wirtz, Georgia Sharp, Larry Listerman, Dorothy Pohl, Paul Spitzley, Howard White and Patty Loosemore

The Pledge of Allegiance was recited by those present.

Additions, Deletions & Corrections to Agenda. None. Motion by Albert Almy and seconded by Robert Dunton to approve the agenda as presented. Motion carried.

CITIZEN REQUEST: Larry Listerman, of Ionia Township expressed concern in regard to the shoulder conditioning recently done on Nickelplate Road.

The Chairman asked if the minutes of the April 25, 2018 Board Meeting and the April 30, 2018 Special Board Meeting that were sent electronically and distributed at the meeting were correct. The Chairman also asked if the Closed Session Minutes of April 30, 2018 that were distributed at the meeting were correct. Motion by Ken Gasper and seconded by Albert Almy to approve the minutes of the April 25, 2018 Board Meeting, the April 30, 2018 Special Board Meeting and the minutes of the closed session held on April 30, 2018 as presented. Motion carried.

The following vouchers were presented:

a.) 11495 – Payroll - \$ 90,304.93

b.) 11496 – Payables - \$200,674.12

Motion by Albert Almy and seconded by Ken Gasper to approve the vouchers for payment. Motion carried.

The Managing Director presented the 2017 MDOT Act 51 Annual Financial Report to the Board along with the year-end financial position. Motion by Robert Dunton and seconded by Ken Gasper to approve the 2017 MDOT Act 51 Annual Financial Report and authorize the Chairman to sign the report. Motion carried.

The Board reviewed and discussed the 2017 Supplemental Annual Report. Motion by Ken Gasper and seconded by Albert Almy to accept and place on file the 2017 Supplemental Annual Report. Motion carried.

The Board reviewed and discussed dead deer pickup issues. No action was taken in the matter as it is being addressed by the Superintendent and will continue to be monitored.

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The Managing Director distributed a calendar of local unit meetings to attend and share Road Commission millage information with over the next three months.

The Managing Director updated the Board on the April 2018 Cash Flow, March 2018 MTF Charts, and the 5-9 Open Accounts Payable report.

The County Highway Engineer updated the Board on county wide paving progress so far this year as well as updating them on the status of the Hastings Road Bridge project, White's Bridge project and the Haynor/Rector Road project.

The date and time for the next regular meeting will be Wednesday, May 23, 2018 at 9:00 a.m. Motion by Albert Almy and seconded by Ken Gasper to adjourn the meeting at 10:26 a.m. Motion carried.

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Chuck Minkley, Chairman

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Dorothy G. Pohl, Clerk

**MEETING  
IONIA COUNTY ROAD COMMISSION  
MAY 23, 2018**

Meeting was called to order by Chairman Chuck Minkley at 9:00 a.m.

Members present - Albert Almy, Robert Dunton, Chuck Minkley, Karen Bota and Ken Gasper

Others present – Joyce Hamp, Scott Wirtz, Dorothy Pohl, Paul Spitzley, and Patty Loosemore

The Pledge of Allegiance was recited by those present.

Additions, Deletions & Corrections to Agenda. None. Motion by Karen Bota and seconded by Albert Almy to approve the agenda as presented. Motion carried.

CITIZEN REQUEST: None.

The Chairman asked if the minutes of the May 9, 2018 Board Meeting that were sent electronically and distributed at the meeting were correct. Motion by Ken Gasper and seconded by Robert Dunton to approve the minutes of the May 9, 2018 Board Meeting. Motion carried.

The following vouchers were presented:

- a.) 11497 – Payroll - \$ 79,299.81
- b.) 11498 – Payables - \$569,062.64

Motion by Karen Bota and seconded by Albert Almy to approve the vouchers for payment. Motion carried.

The Board reviewed the ballot and candidates for the Michigan County Road Commission Self-Insurance Pool. Motion by Ken Gasper and seconded by Karen Bota to cast our ballot for John Rogers, Kalkaska; Doug Fuller, Washtenaw; and Tim Haagsma, Kent for the MCRCSIP Board of Directors. Motion carried.

The Board reviewed and discussed the April 2018 Monthly Financial Statements. Motion by Albert Almy and seconded by Karen Bota to accept the April 2018 Monthly Financial Statements and place them on file. Motion carried.

The Board reviewed the MDOT Annual Act 51 Engineering Reimbursement Request. Motion by Ken Gasper and seconded by Karen Bota to authorize the Chairman and two Road Commission Board members to sign the Request and submit it to MDOT. Motion carried.

The Board discussed the upcoming millage and the calendar of local unit meetings to attend and share Road Commission millage information.

The Board reviewed and discussed the best practice policy, Road Commissioners Code of Conduct, provided by the County Road Association. Motion by Ken Gasper and

seconded by Albert Almy to adopt the Road Commissioners Code of Conduct Policy as presented. Motion carried.

The Managing Director updated the Board on the Workers Compensation Renewal for 2018-2019, the open accounts payable for 5/17/2018, information gathered on county road designation, and hosting of the 7 County Council meeting July 17, 2018.

The County Highway Engineer updated the Board on the status of the Hastings Road Bridge project, the Haynor/Rector Road project, the David Highway project and several other ongoing projects throughout the county.

Motion by Robert Dunton and seconded by Ken Gasper to go into closed session at 10:10 a.m. to discuss union negotiation strategy. Motion carried.

Motion by Albert Almy and seconded by Karen Bota to return to open session at 11:08 a.m. Motion carried.

The Superintendent updated the Board on the progress of Brine and Gravel hauling for the 2018 season.

The date and time for the next regular meeting will be Wednesday, June 13, 2018 at 7:00 p.m. Motion by Karen Bota and seconded by Ken Gasper to adjourn the meeting at 11:16 a.m. Motion carried.

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Chuck Minkley, Chairman

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Dorothy G. Pohl, Clerk

**MEETING  
IONIA COUNTY ROAD COMMISSION  
JUNE 13, 2018**

Meeting was called to order by Vice-Chairman Robert Dunton at 7:00 p.m.

Members present - Albert Almy, Robert Dunton, Karen Bota

Members Absent – Chuck Minkley and Ken Gasper

Others present – Scott Wirtz, Dorothy Pohl, Paul Spitzley, and Nick Bowerman

The Pledge of Allegiance was recited by those present.

Additions, Deletions & Corrections to Agenda. Add 6.c.) Voucher 11501- Payroll-\$78,211.36  
Motion by Karen Bota and seconded by Albert Almy to approve the agenda as presented.  
Motion carried.

CITIZEN REQUEST: None

The Vice-Chairman asked if the minutes of the May 23, 2018 Board Meeting that were sent electronically and distributed at the meeting were correct. Motion by Karen Bota and seconded by Albert Almy to approve the minutes of the May 23, 2018 Board Meeting. Motion carried.

The following vouchers were presented:

- a.) 11499 – Payroll - \$ 77,508.61
- b.) 11500 – Payables - \$457,000.42
- c.) 11501 – Payroll - \$ 78,211.36

Motion by Albert Almy and seconded by Karen Bota to approve the vouchers for payment.  
Motion carried.

The Board discussed the Road Commission's 2019 appropriation request to the County Board of Commissioners. It was determined that we would request a \$50,000 annual contribution toward a County Primary Bridge Fund and a \$100,000 contribution toward County Primary Road Preventative Maintenance (chip and fog seal or resurfacing). Motion by Karen Bota and seconded by Albert Almy to request an appropriation from the County Board for 2019. Motion carried.

The Board reviewed and discussed the May 2018 Monthly Financial Statements. Motion by Karen Bota and seconded by Albert Almy to accept the May 2018 Monthly Financial Statements and place them on file. Motion carried.

The Board reviewed and discussed the cancellation of Contract # 18-07 Removal of Dead Deer in Ionia County. Motion by Karen Bota and seconded by Albert Almy to cancel Contract #18-07 Removal of Dead Deer in Ionia County and award to the next bidder, Hartman Refuse Removal. Motion carried.

The Board discussed the upcoming millage and possible ways to educate and share information with the public regarding the August 7<sup>th</sup> millage vote.

The Managing Director updated the Board on the April MTF Chart, the June 13, 2018 open work orders, the June 13, 2018 open accounts payable and the upcoming MCRCSIP annual meeting on July 18<sup>th</sup> and 19<sup>th</sup>.

The County Highway Engineer updated the Board on the status of the Hastings Road Bridge project, the Haynor/Rector Road project, the David Highway project and several other ongoing projects throughout the county. He also shared the 2017 PASER Ratings with the Board.

The date and time for the next regular meeting will be Tuesday, June 26, 2018 at 9:00 a.m.  
Motion by Karen Bota and seconded by Albert Almy to adjourn the meeting at 8:14 p.m.  
Motion carried.

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Robert Dunton, Vice-Chairman

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Dorothy G. Pohl, Clerk

**MEETING  
IONIA COUNTY ROAD COMMISSION  
JUNE 26, 2018**

Meeting was called to order by Chairman Chuck Minkley at 9:00 a.m.

Members present - Albert Almy, Robert Dunton, Chuck Minkley and Ken Gasper

Members Absent – Karen Bota

Others present – Scott Wirtz, Dorothy Pohl, Paul Spitzley, Patty Loosemore and Frank Selleck

The Pledge of Allegiance was recited by those present.

Additions, Deletions & Corrections to Agenda. Add 6.b.) Accept 2017 Audit Report. Motion by Albert Almy and seconded by Ken Gasper to approve the revised agenda as presented. Motion carried.

CITIZEN REQUEST: None

The Chairman asked if the minutes of the June 13, 2018 Regular Board Meeting that were sent electronically and distributed at the meeting were correct. The Chairman also asked if the minutes of the closed session of May 23, 2018 that were distributed at the meeting were correct. Motion by Albert Almy and seconded by Ken Gasper to approve the minutes of the June 13, 2018 Regular Board Meeting and the closed session minutes of May 23, 2018 as presented. Motion carried.

The following voucher was presented:

a.) 11502 – Payables - \$347,942.02

Motion by Robert Dunton and seconded by Albert Almy to approve the voucher for payment. Motion carried.

The Board received the 2017 Audit Report and will review it for discussion at the next regular meeting. Motion by Albert Almy and seconded by Robert Dunton to receive the 2017 Audit Report. Motion carried.

The Managing Director updated the Board on the upcoming MCRCSIP annual meeting on July 18<sup>th</sup> and 19<sup>th</sup>. The new sign truck will be ordered through MI-DEAL from the 2017 carryover. Detail reports for May 2018 Financial statements were distributed. CRASIF Board of Trustees candidates are being sought. The Ionia County Township Officers meeting is being held Monday July 9<sup>th</sup> at 7:00 p.m. at the courthouse. CRASIF refund information was shared. We are hosting the upcoming 7 County Council meeting on July 17, 2018. Health care claim totals from January – May 2018 were shared. The Managing Director attended a meeting with Representative Albert and CRA staff regarding OPEB/Pension. The Board was updated on the status of a grievance. Information regarding the 2018/2019 MTF was presented.

Motion by Ken Gasper and seconded by Albert Almy to approve the purchase of the new sign truck from the 2017 carryover. Motion carried.

The County Highway Engineer distributed an updated 2018 project list, which can also be found on the Road Commission website. The County Highway Engineer shared information on the status of the county wide paving and crack sealing. The David Highway shoulders and driveways are being graveled soon. Montcalm CRC's chip sealing crew will be here to work with our crews later this summer. The Board was updated on the Hastings Road Bridge project, the Haynor/Rector Road project, and Whites Bridge preconstruction meeting that was held last week. The County Engineer expressed his appreciation to residents who have allowed the Road Commission to stockpile slag on their property.

Frank Selleck asked questions regarding road funding and grants.

Motion by Robert Dunton and seconded by Ken Gasper to enter into closed session at 10:05 a.m. to discuss union negotiations. Motion carried.

Motion by Ken Gasper and seconded by Robert Dunton to return to open session at 10:55 a.m. Motion carried.

The date and time for the next regular meeting will be Wednesday, July 11, 2018 at 9:00 a.m. Motion by Albert Almy and seconded by Ken Gasper to adjourn the meeting at 10:56 a.m. Motion carried.

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Chuck Minkley, Chairman

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Dorothy G. Pohl, Clerk

**MEETING  
IONIA COUNTY ROAD COMMISSION  
JULY 11, 2018**

Meeting was called to order by Chairman Chuck Minkley at 9:00 a.m.

Members present - Albert Almy, Robert Dunton, Chuck Minkley, Karen Bota and Ken Gasper

Others present – Scott Wirtz, Dorothy Pohl, Paul Spitzley, Patty Loosemore, Howard White and Frank Selleck

The Pledge of Allegiance was recited by those present.

Additions, Deletions & Corrections to Agenda. Add to 5. Accept closed session minutes of June 26, 2018; Add 6. c.) 11505 – Payables - \$337,282.17 and 6. d.) 11506- Payroll - \$84,045.63. Change 7. a.) from 2018 to 2017; Delete 7. d.) June 2018 Financial Statements and add 7. d.) Approve Labor Agreement and authorize signatures. Motion by Albert Almy and seconded by Karen Bota to approve the revised agenda as presented. Motion carried.

CITIZEN REQUEST: None

The Chairman asked if the minutes of the June 26, 2018 Regular Board Meeting that were sent electronically and distributed at the meeting were correct. Motion by Robert Dunton and seconded by Ken Gasper to approve the minutes of the June 26, 2018 Regular Board Meeting. Motion carried. The Chairman asked if the minutes of the closed session of June 26, 2018 that were distributed at the meeting were correct. Motion by Ken Gasper and seconded by Albert Almy to approve the closed session minutes of June 26, 2018 as presented. Motion carried.

The following voucher was presented:

- a.) 11503 – Payroll - \$ 86,986.48
- b.) 11504 – Payables - \$533,961.18
- c.) 11505 – Payables- \$337,282.17
- d.) 11506 - Payroll - \$ 84,045.63

Motion by Karen Bota and seconded by Ken Gasper to approve the vouchers for payment. Motion carried.

The Managing Director presented the 2017 Audited Financial Statements which were handed out at the June 26, 2018 meeting. She noted that the audit opinion was “Unqualified” and the highest level of opinion available for an audit engagement. Motion by Karen Bota and seconded by Albert Almy to approve and place on file the 2017 Audited Financial Statements. Motion carried.

The Board reviewed and discussed the 12/31/2017 MERS Review and Analysis of Annual Actuarial Evaluations chart. Motion by Ken Gasper and seconded by Karen Bota to accept and

place on file the MERS Review and Analysis of Annual Actuarial Evaluations Chart. Motion carried.

The Board reviewed and discussed the PA 202 Pension and Health Care OPEB Report. Motion by Albert Almy and seconded by Robert Dunton to accept and place on file the PA 202 Pension and Health Care OPEB Report. Motion carried.

The Managing Director reported that the union employees had ratified the proposed labor agreement. The Board reviewed and discussed the proposed changes. Motion by Karen Bota and seconded by Robert Dunton to approve the agreement and authorize the Chairman to sign the agreement on behalf of the Road Commission. Motion carried.

The Board discussed meetings to attend and voter education in preparation for the August 7, 2018 Road Commission millage.

The Managing Director updated the Board on the July 2018 MTF chart, distributed the cash flow statement for June 2018, the open invoices as of 7/11/2018, and the open work orders as of 7/11/2018.

The Superintendent updated the Board on the shoulder work being done throughout the county, the brine schedule, status of gravel hauling, AMZ crew working ahead of Montcalm chip seal crew, the tree crew is working on cleaning up local bridges, the status of the hot majestic project on 96 and the dead deer pick up contract.

The County Highway Engineer distributed an updated 2018 project list, which can also be found on the Road Commission website. The County Highway Engineer shared information on the status of the county wide paving and crack sealing projects. The shoulder work will be done on Kelsey Road from Riverside Drive to Town. He provided a status of the Haynor/Rector Road project. Traffic counts are done and the data is being input into the system.

The date and time for the next regular meeting will be Wednesday, July 25, 2018 at 7:00 p.m. Motion by Ken Gasper and seconded by Albert Almy to adjourn the meeting at 10:39a.m. Motion carried.

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Chuck Minkley, Chairman

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Dorothy G. Pohl, Clerk